



**DEPARTMENT OF CITY DEVELOPMENT
BUILDING DIVISION**

730 WASHINGTON AVE • ROOM 304 • RACINE WI 53403 • (262) 636-9464 • FAX (262) 636-9329 • www.cityofracine.org

APPLICATION FOR COURTESY INSPECTION

PROPERTY ADDRESS _____

APPLICANT NAME _____

ADDRESS _____

PHONE & EMAIL _____

PROPERTY OWNER'S NAME _____

ADDRESS _____

PHONE & EMAIL _____

INSPECTION FEE \$150.00

DATE & TIME OF INSPECTION _____

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF OWNER _____ DATE _____

If the prospective business owner makes a decision to move forward with the selected location. It may be necessary to retain the services of a design professional to prepare detailed plans and specifications for the alterations needed to prepare the building or space for your business. Before a business can occupy a building or space, it will be necessary to obtain an occupancy permit, rezoning approval and any applicable license.